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Section 4



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))
Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group			
Name of organisation	Easton Royal Orchard and Woodland Project		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	<input checked="" type="checkbox"/> Not for profit organisation X <input type="checkbox"/> Parish/town council Other, please specify		
2. Your project			
Project Title/Name	Easton Royal Orchard and Woodland Project		

<p>What is your project about and what does it aim to achieve?</p> <p><i>Important: This section is limited to 600 characters only (inclusive of spaces).</i></p>	<p>Creating woodland and mixed orchard areas to produce fruit, nuts, berries and seeds for harvest, use and wildlife; education and training in orchard and woodland care; horticultural skills and techniques for tree form, flowers and fruit production; knowledge of seasonal plant & fruit development; pollination; focus for community cohesion for adults, youth and school children through shared learning and creative activity; join the wider WWT Network of cross county orchards; source of material for propagation; increase bio diversity, reduce carbon; stimulate interest of the youth in leisure activity/career.</p>
<p>In which community area does your project take place? (Please give name – see section 3)</p>	<p>Pewsey</p>
<p>I/we have discussed our project with the town/parish council?</p>	<p>Yes X Date 11 September 2012 No</p>
<p>I/we have discussed our project with our Wiltshire councillor?</p>	<p>Yes X Date 1 May 2012 No</p>

<p>Where will your project take place?</p>	<p>Easton Royal Recreation Ground</p>
<p>When will your project take place?</p>	<p>Spring 2013 – 14 FY First phase</p>
<p>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i></p>	<p>Canvassed village opinion, Parish Meeting strong support Draw together all age ranges for long term common activity to enhance knowledge of natural and cultivated environment, horticultural skills and techniques and production and use of flower, fruit, nuts, berries, seeds; enhance backdrop all focus for village events, celebrations e.g. traditional wassail, Fetes, Weddings etc. provide material for regular church decoration, harvest, school craft use, social interaction between all ages pursuing outdoor activities, contact with wider community as learning example, demonstration project, practice ground, closer association with the Wildlife Trust sustainability programme and network of community orchards.</p>
<p>How many people will benefit from your project?</p>	<p>300 people, and more over time, school pupils and families, wider community</p>
<p>How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.</p>	<p>Pewsey Community Area Plan pages 25 -35 Education involvement Working with young people to enable them to care for the environment. Involving the Youth Council and school in planning, planting and care, natural wild life, conservation, support for crafts, leisure, diversionary activity for the young. Access to the facility for the area's clusters schools.</p>

Any other information about your project. (Limited to a 1000 characters)

Will also contribute to nature study, food sources for eg. Purging Buckthorn for Brimstone butterfly, nectar for insects, bees, berries nuts seed for birds, mammals, sitting space for close observation, contribution to carbon reduction through planting 100 trees and shrubs, wildflowers, bulbs, scope for dedication of trees, hence community ownership of the place, particularly for the young, with the chance of learning through scrumping. Consulted Joan Morgan chair of RHS Fruit Committee and Brogdale National Fruit Trails and John Bell's wildflower charity in Swindon. Any child at the school in the next 40 years (or any adult) will have the chance of acquiring skills and knowledge and enjoying the sight and taste of the produce. Has full support of the school as educational resource. Member of the Youth Council Committee is on the planning group. A set of laminated information sheets will be produced to show time of blossoming, picking, season of use, flavour, dedication or sponsorship.

To be completed ONLY where town/parish councils are making an application

Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes	No
Could your project be funded from your reserves?	Yes	No
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes	No

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male 2	Female 2
25 – 50 years	Male	Female 1
Under 25 years	Male 1	Female
Disabled People	Male	Female
Black and Minority Ethnic people	Male	Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
By fund raising and voluntary help for planting and maintenance and Sponsorship from local companies

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Response of village, views and participation. Consultation after establishment on how it should be used, developed, maintenance and cultivation teams. At least annual formal meetings. Perhaps in the future a club could be established, with meetings to discuss development, teach techniques and plant knowledge especially for the young/school pupils.

<p>Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?</p>	<p>Yes Date contacted CIB No X</p>		
<p>To whom have you applied for funding for this project (<i>other than Wiltshire Council</i>)?</p> <p><i>Please list with amount applied for and whether you have been successful</i></p>	<p>Name of Funder</p>	<p>Amount Applied For</p>	<p>Amount Received</p>
	<p>Contacted Parish Council & local Jubilee fund, considering but no current allocation made.</p> <p>Have recently approached local companies for sponsorship, no results.</p>		
<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes No X</p>		
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes No X</p>		

4. Information relating to your last annual accounts (if applicable)			
Year ending:	Month:	Year:	
A - Total income:	£		
B - Minus total expenditure:	£		
Surplus/deficit for year: (A minus B)	£		
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£		
5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.			
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Trees, shrubs from Deacon's Nursery www.deaconsnurseryfruits.co.uk Wildflowers, bulbs seeds from J Parker's wholesale www.dutchbulbs.co.uk	£ 2500.00	Own fundraising/reserves aim for 2013	£400.00 £500.00
Tools, equipment & health & safety equipment from TH Whites Marlborough	£ 300.00		£
Plant support & protection Deacons & TH Whites	£ 200.00	Parish/town council see box 2/4	£
	£		£
	£	Trusts/foundations to be contacted (Woodland Trust)	£
	£		£
	£	In kind voluntary help,	£
	£		£
	£		
	£	Other Donations of trees	£ 600.00
	£		£
Total Project Expenditure	£3000.00	Total Project Income	£ 1500.00
Total project income B		£ 1500.00	
Total project expenditure A		£ 3000.00	

Project shortfall A – B	£ 1500.00
Grant sought from Wiltshire Council Area Board	£ 1500.00
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

All written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

This application meets all the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.

That any other form of licence or approval for this project has been received prior to submission of this grant application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.

Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 29/11/12

Position in organisation: Chairperson

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)